

Physician Assistant Professional Advisory Group
U.S. Public Health Service
Thursday, September 13, 2007
1830 –2000

Attendance	Rank	Last Name	First Name	OPDIV	Exec Position
Present	LCDR	Zink	James	HHS -	Chair
Excused	LT	Branch	Tracy	HRSA –	V. Chair
Present	LCDR	Bonfiglio	Susan	BOP –	Secretary
Present	LCDR	Hawkins	Camille	CG-	Chair Elect
Present	LT	Bunnell	Rebecca	ASPR-	Im past Chair
Present	LT	Burt	Brian	BOP	
Present	CDR	Placide	Frances	IHS	
Present	CDR	Hunter-Buskey	Robin	BOP	
Present	LCDR	Harris	Robert	HRSA	
Present	LCDR	Tahiru	Adam	HRSA	
Present	LCDR	Pelkey	Michelle	NOAA	
Present	LT	McKinnon	Mark	OS	
Absent	LT	Hager	Paul	IHS	
Resigned	LTJG	Martindale	Howie	NHSC	
Present	LT	LaFleur	Phillip	BOP	
Absent	LT	Morrison	Denise	HRSA	
Present	LT	Morris	Katherine	IHS	
Guests:					
LTJG Rodney Sluss		BOP			
LT Ron Pinheiro					

Call to order

Meeting was called to order at 1845.

Approval of Minutes

Not addressed due to priority of discussion regarding new applicants to the PAPAG and issues surrounding the PAPAG Bylaws.

Summary and Status of Action Items

Not addressed due to the priorities stated above.

Chair Report – LCDR Zink

The goal tonight is PAPAG approval of the applicants who were forwarded to the PAPAG by the MEMBERSHIP COMMITTEE. Also we need to discuss the bylaws as they pertain to the upcoming election cycle. I would like to resolve these issues tonight if possible so we can proceed with election of voting members.

The meeting was called into closed session to discuss the applicants for new membership to the PAPAG and potential revisions to the bylaws.

Subcommittee Reports

Subcommittee reports were not discussed due to the priority of new applicant discussion and the issues regarding the PAPAG Bylaws. The following reports were submitted prior to the meeting and are included for record of submission but were not discussed.

Membership Committee – LT Branch

Report prepared by Lt Branch.

On July 30th, 2007, the membership Committee selection workgroup met via teleconference. A total of 16 applications were received by the workgroup after extensive solicitation and this is the largest number of applications received by the PAPAG in recent years. Thank you to everyone who assisted in this recruiting effort.

Recruitment and Retention Committee - LT McKinnon and LCDR Pelkey

Report submitted by LT McKinnon prior to the meeting.

Nothing new to report.

Welcoming Committee – LT Burt

Report submitted by LT Burt

Three Welcome packets were sent out to new PA's this month.

Ad Hoc COA Subcommittee - LT McKinnon and LT Bunnell

Submitted by Lt McKinnon prior to the meeting.

Still awaiting reimbursement for the Chapter Lecture Series lecture. LT McKinnon was informed by the AAPA that the check for the conference lecture got lost in the mail and will be reissuing the PAPAG another check to be sent out

Awards Committee - CDR Placide & LCDR LaFleur

Report submitted by CDR Placide

Awards tracking sheet was developed by LCDR Hawkins last year. It has been edited and updated and will be sent out on the list-serve as well as posted on PAPAG website.

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IHS Liaison - CDR Placide

Report submitted by CDR Placide.

- Annual PA/APN CME meeting is being planned. We are looking for IHS PAs to volunteer for the planning committee as well as presenters at the meeting.
- We continue to maintain focus on leading IHS towards attending to the GS pay issues for PAs.
- Currently working on an article for the Journal of Physician Assistant Education (JPAE) that will focus on IHS PA programs.
- Sent a National PA Week announcement to IHS leadership for IHS-wide distribution.

New Business

Formation of a Bylaws Subcommittee was accomplished during this meeting after issues arose surrounding the Executive Committee sections of the PAPAG Bylaws.

Adjournment

The meeting was adjourned at 2037 hours.

Next teleconference: Thursday, October 11, 2007 @ 1930 hrs EST.

Call-in number: 866-619-7571; Pass code number 4274208.

Meeting minutes draft prepared by LCDR Bonfiglio, PAPAG Secretary.