



**INFORMATION TECHNOLOGY  
PROFESSIONAL  
ADVISORY GROUP (ITPAG)**



**Minutes**

**Thursday – 21 June 2007**

**I. Call to Order and Introductions**

The meeting was called to order at 1404 Hrs by CDR Tetzlaff.

**II. Approval of Minutes**

Due to a late distribution of the minutes; the minutes were not approved and the item tabled until next meeting.

**III. Subcommittees:**

**✚ Career opportunities – LT Steven Miller**

No report. LT Miller was missing and presumed incarcerated.

**✚ Website/Listserv– LCDR Sunil Patel**

o [http://usphs-hso.org/pags/itpag/itpag\\_main.shtml](http://usphs-hso.org/pags/itpag/itpag_main.shtml) (HS PAC/ITPAG website)

LCDR Patel was not present. CDR Clelland reported good participation and new postings.

**✚ Public Relations – LT Eduardo Lim**

LT Lim was not present.

**✚ Membership – CDR Kellie Clelland & CDR Donald Sawyer**

CDR Clelland reported No additional activity for membership.

**✚ Recruitment and Retention – LT Brett Maycock**

LT Maycock reported the search for a Clinical Applications Coordinator being prepared in two IHS Areas.

**✚ Professional Development – LT Van Tran**

LT Tran reported the Leadership Training being advertised.

 **Awards – LCDR Verna Kuka**

**IV. Old Business/Action Items:**

No action items.

**V. New Business/Action Items:**

Billet development being headed by LCDR Laurie Brown.

**VI. Open Floor**

No new items.

**VII. Adjournment**

**Meeting adjourned at 1421 hrs.**

*Attendance:*

*CDR Sylvia Tetzlaff*

*CDR Kelli Clelland*

*LT Armando Santiago*

*LT Mark Rives*

*LT Van Tran*

*LT Brett Maycock*