



**INFORMATION TECHNOLOGY
PROFESSIONAL
ADVISORY GROUP (ITPAG)**

Minutes

17 February 2005



Members Present

Voting Members

CDR Kellie Clelland (FDA)
LCDR Sunil Patel (CDC)
LCDR Julian Canzares (FDA)
LCDR Donald Sawyer (I HS)
LT Eddie Lim (FDA)
LT Laurie Hall (FDA)
LTJG Steven Miller (CDC)

Non Voting Members/Guests

Please e-mail LT Laurie Hall at lhall2@ora.fda.gov if you see your name and/or rank noted in error, and it will be changed. Also, if you were on the conference call, and your name is not listed, please let me know as well. Thank you.

I. Call to Order and Introductions

- ✚ CDR Kellie Clelland called the meeting to order at 1400hrs. Of note, this meeting was held via conference call only
- ✚ Jason Ortiz (HRSA/Not Present)
- ✚ Meeting opened up for voting and non-voting members on information about ITPAG next couple of weeks
- ✚ Possibility of more lines for future conference calls
- ✚ Conference call meetings will be every 3rd Thursday of each month

II. Goals

- ✚ Set up website and listserv
- ✚ Career opportunities
- ✚ Career Development

III. Standing Subcommittees/Heads/Chairs Information

- ✚ Need head of subcommittees of Chairs and Members for Public Relations, Membership, website, and Awards
- ✚ Website subcommittee – LT Eddie Lim, LT Laurie Hall, and others are interested in this subcommittee...

REMINDER: Next Meeting/conference call is Thursday – March 3, 2005 at 1400; Dial-in number is 1-888-923-8092 and passcode is 741531

Open Floor

Adjournment

Respectfully Submitted,

LT Laurie A. Hall
Executive Secretary

CDR Kellie Clelland
Chair